

**SOUTH DELHI MUNICIPAL CORPORATION**  
OFFICE OF THE ADDITIONAL COMMISSIONER-I  
6<sup>TH</sup> FLOOR, DR. SHYAMA PARSHAD MUKHERJEE CIVIC CENTRE  
JAWAHARLAL NEHRU MARG : NEW DELHI - 110002.

No. South DMC / D/33/AdlCom/SE/01/17 Dated 23.02.2017

**C I R C U L A R**

**Subject : Reg. requirement of documents-Online Sanction of Building Plans relating to Construction Permits under EODB.**

Under the "Ease of Doing Business" relating to construction permits, time & again it has been clarified in all the meetings as well as during the interaction with the DIPP officers, Architects and other Departments that there is no requirement of following documents for getting the sanction of building plans Online from the MCD:-

1. No Dues Certificate from Property Tax Deptt.
2. Certified copy of property record from Revenue Deptt.
3. NOC reg. landuse as per Zonal Plan.
4. NOC from Planning Deptt.

In the meeting of the Commissioner, SDMC held on the issue of sanction of building plans, with the Architects and Engineers of the Corporations, it was categorically mentioned that there is no requirement of above mentioned documents for getting the sanction from MCD.

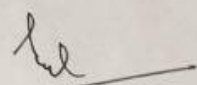
In the checklist of "EODB" available on the website of MCD, there is no requirement of above mentioned four documents. Reg. No Dues Certificate from the Property Tax Deptt. it is clarified that in the Common Application Form of MCD, there is a field of G-8 receipt No. or property ID which needs to be entered and there is no need to attached any NOC from Property Tax Deptt.

Also, there is no requirement of any certified copy of property record from Revenue Deptt., as the documents of property needs to be signed by the Architect and Owner only.

The Zonal Plans prepared by DDA are available on the website in public domain, hence, there is no requirement of any NOC reg. landuse as per Zonal Plan.

Moreover, there is no requirement of any NOC from Planning Deptt. or Town Planning Department of MCD and owner / architect are not required to submit any such NOC as the layout plans of all the areas are available on the website of MCD, in public domain.

This is for necessary compliance by all concerned.

  
Additional Commissioner-I  
South Delhi Municipal Corporation

**Distribution:**

- 1 Additional Commissioner(Engg.) - North & East DMCs
- 2 All Zonal Deputy Commissioners-South, North & East DMCs
- 3 Chief Town Planners -South, North & East DMCs
- 4 Chief Law Officers -South, North & East DMCs
- 5 Director (IT) - with the request to upload the above circular on the website and a copy of the circular be forwarded through e-mail to all empanelled Architects / Engineers./ Supervisors.
- 6 All SEs(Bldg.)HQ -South, North & East DMCs
- 7 All EEs(Bldg.)HQ & Zonal EEs(Bldg.) -South, North & East DMCs
- 8 EE(OBPS), I.T. Deptt.
- 9 AE(OBPS) - to upload the same on Facebook page of EODB.

**Copy to:**

- 1 PS to Commissioner, South DMC - for kind information of the Commissioner.
- 2 Director (DIPP), Ministry of Commerce & Industry, Udyog Bhawan, New Delhi.
- 3 Special Commissioner of Industries, O/O the Commissioner of Industries, Govt. of NCT of Delhi, Udyog Sadan, Patpargang, New Delhi - for kind information.